

Streamline Communication and Strengthen Security with Microsoft 365:

A Guide for Associations and Nonprofits

For associations and nonprofits, secure and efficient communication is non-negotiable. Whether it's protecting sensitive donor and member data, managing remote devices, or meeting compliance requirements, the stakes are high. Yet, managing these challenges can feel overwhelming, especially when email systems are vulnerable to phishing, data breaches, and compliance risks. Microsoft 365 offers tailored solutions to common email and security issues—helping organizations like yours prevent data theft, streamline device management, and protect sensitive information. This guide highlights the tools you can use to:

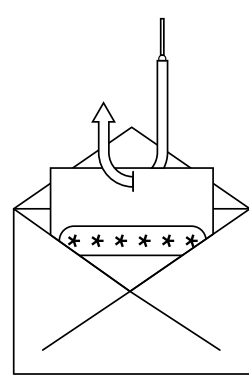
- ❖ Safeguard sensitive data like W-2s and board materials
- ❖ Secure communications across both business and personal devices
- ❖ Comply with subpoenas and maintain critical records

Discover how to address these challenges and focus your energy on advancing your mission.

Business Email Challenges

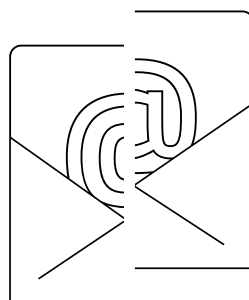
Phishing and Other Malicious Emails

Attachments may contain viruses, unsafe links, or gift card scams.



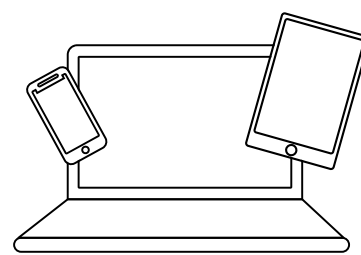
Business Email Compromises

Attackers can gain access to a user's mailbox and manipulate invoices and transactions.



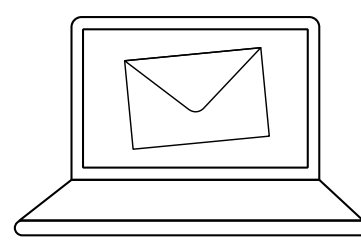
Managing Business-Owned Devices

An increase in remote work means that your team likely doesn't have the tools to manage organization-owned devices.



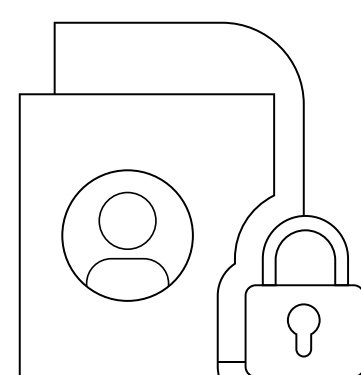
Business Email on Employee-Owned Devices

Organization data co-mingling with employees' personal data makes security breaches more likely.



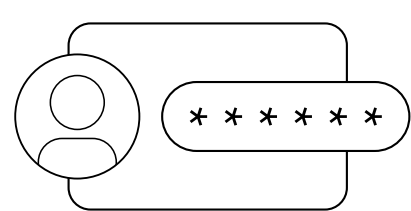
Emailing Sensitive Data

Whether it's W-2 statements, invoices, or materials for your board of directors, sometimes you must send sensitive information by email.



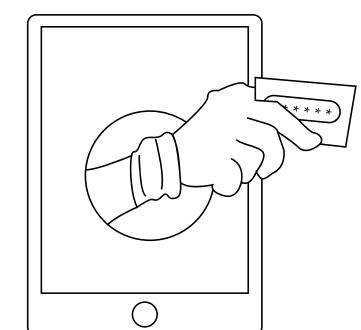
Password Management

Maintaining separate passwords for computers and email can indirectly encourage unsafe password usage.



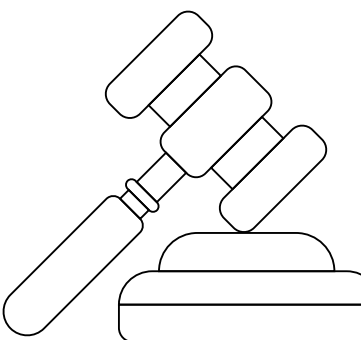
Data Theft Through Email

If attackers gain access to sensitive information (like credit card numbers or SSNs) through your email, they'll use it to infiltrate your data.



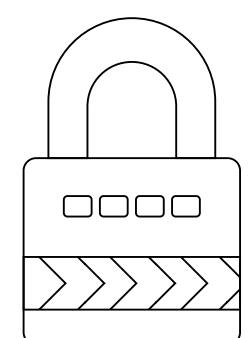
Subpoena of Email Information

Subpoenas often extend to official documents, records and emails. Only using Microsoft Outlook to meet these subpoena obligations is nearly impossible.



Security Accountability

As a business leader, how can you objectively grade the security of your Microsoft 365 environment?



Microsoft 365 Tools

Advanced Threat Protection (ATP)

A security and spam filter for email that provides enterprise-class protection.

Conditional Access and Security Defaults

You can manage Multi-Factor Authentication and restrict logins based on geography, time and source.

Endpoint Manager

Control the use of your organization's devices and configure specific policies to control applications.

Endpoint Manager

Perform remote-wipes of business data if a device is lost or an employee leaves. Restrict copy-and-paste from business to personal apps.

Message Encryption

Encrypt email traffic while in-transit to reduce the risk of snoopers accessing your emails.

Password Sync

Sync passwords from your IT environment (like Active Directory) directly to unify identity management.

Data Loss Prevention (DLP)

Identify in-transit emails with sensitive data like credit card numbers or SSNs, and either stop them or notify your team.

eDiscovery, Legal Hold and Archiving

eDiscovery allows your team to search across your entire organization for keywords. Legal Hold prevents emails from being permanently deleted. Archiving maintains older email records without taking up inbox space.

Microsoft Security Score

A built-in system to aggregate the security your team has already enabled, score it and make recommendations for improvement.

Ready to overcome your communication and security challenges? Partner with designDATA to unlock the full potential of Microsoft 365. As a Microsoft Gold Partner, we specialize in solutions that protect your organization, streamline operations, and keep your mission on track. Click "Let's Connect" to start the conversation today.

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